

Numeric vs. Holistic Final Grade Reference Doc – Parent Guide to Request Numeric Scores

Navigate to the Parent Portal either from the [Guilderland Central School District](#) website under *Quick Links* or [directly here](#).

After logging in, please select your child at the top of the landing page and navigate to the *Report Card* tab.

Please review the *Final Course Grade* column (FNL. CRS. GRD.) for courses listed with a holistic and numeric score. In the example below, this student has four of these scores; one for SUPA English Honors, AP Calculus AB, SUPA Forensics and Physical Education 11/12.

| eSD Parent Portal | | | | | | | | | | |
|--|---------|------------|----------|------------------|--------------------|---------------------|--------------------------|--------------------------|-------------|------|
| Thursday, May 28, 2020 Bastianm@guilderlandschools.net (Admin) | | | | | | | | | | |
| Home | Profile | Attendance | Schedule | Report Card | Buses | Course Request | Gradebook | Progress Report | Assessments | Fees |
| Guilderland High School Report Card:MP4 (04/18/2020 - 06/28/2020) 8 School Rd Guilderland Center, NY 12085-0037 School Telephone No: (518) 861-8591 Mike Piscitelli, Principal | | | | | | | | | | |
| Student: Grover, Super | | | | Grade: 12 | | | ID Number: 123456 | | | |
| Course | MP1 | MP2 | MP3 | MP4 | FE | FNL CRS. GRD. | ABS. Cum. Abs. | Tardy. Cum. Tardy. | S | |
| CEIP | -- | -- | DEL | DEL | -- | DEL | | | M | |
| SUPA English Honors | 99.00 | 99.00 | DEL | DEL | -- | DEL-99 | | | M | |
| AP Calculus AB | 93.00 | 86.00 | DEL | DEL | -- | DEL-90 | | | M | |
| Pharmaceutical Science | 92.00 | 96.00 | -- | -- | -- | 94 | | | M | |
| SUPA Forensics | 94.00 | 93.00 | DEL | DEL | -- | DEL-93 | | | M | |
| Economics 12R | -- | -- | DEL | DEL | -- | DEL | | | M | |
| Public Policy 12R | 100.00 | 92.00 | -- | -- | -- | 96 | | | M | |
| Physical Education 11/12 | 100.00 | 100.00 | DEL | DEL | -- | DEL-100 | | | M | |
| MP Average: Raw Grade(Unweighted) | 96.33 | 94.33 | | | | | | | | |
| Cumulative Daily Attendance: | | | | | Absences: 4 | | | Tardy: 0 | | |
| Assessment/Regent Exam | Date | | | | Score Type | | | | | |

If you wish to have these scores count as numeric scores **and** factor into the overall GPA for your child, please continue through this guide. If it is your wish to have these scores count as holistic scores **and not** factor into GPA, there is nothing more you need to do. By default, all grades will revert back to DEL/NEL after the window to request numeric scores has closed.

Navigate to the *Profile* tab at the top of the page. Under your child's picture, you should see a button labeled **Contact Verification**.

The screenshot shows the 'eSD Parent Portal' interface. The 'Profile' tab is selected in the top navigation bar. The profile information for 'Super Grover' is displayed, including a photo of a blue Muppet character wearing a silver helmet. The 'Contact Verification' button is highlighted with a red rectangle. To the right, there is a calendar view for 'District/School's Event(s) and/or Assignment(s)' with a checked box for 'District Level Events'. The calendar shows dates from April 18 to 21, 2020, with blue bars and downward arrows indicating events or assignments.

| | Sun | Mon | Tue |
|----|--------------|-----|-----|
| 18 | Apr 26, 2020 | 27 | |
| 19 | 3 | 4 | |
| 20 | 10 | 11 | |
| 21 | 17 | 18 | |

Scroll to the bottom of the page. You will see an option to select a checkbox to request numeric scores. Select that and then select the verify button to save your request.

The screenshot shows the 'Additional Information' section at the bottom of the page. It contains a checkbox labeled '* Select this checkbox to request numeric grades for the 2019-20 school year:' which is checked. At the bottom right, there are two buttons: 'Verify' and 'Cancel'. The 'Verify' button is highlighted with a red rectangle.