

**PUBLIC PARTICIPATION AT BOARD MEETINGS**

**SIGN-UP FORM**

The Board of Education encourages public participation at its meetings and recognizes its responsibility to hear public comment. An acknowledgment of the public comment, either orally or in writing, will be provided as appropriate after the meeting. As a matter of practice, the Board of Education does not engage in dialogue during the public comment period. There will be two opportunities at each regular Board meeting for public comments to be heard.

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

What is the topic of your comment? \_\_\_\_\_

Are you speaking on behalf of an organization? If so, please indicate: \_\_\_\_\_

Although the Board of Education welcomes comments about programs offered by the district and the efforts of its staff, **the discussion of matters relating to specific students or employees is expressly prohibited. Persons who desire to speak to the Board about such matters, should request an Executive Session in a letter to the Board President, briefly outlining the issue to be discussed.** Granting such requests will be at the discretion of the Board of Education.

\_\_\_\_\_  
Signature

Please return this form to the district clerk in advance of addressing the Board of Education. Thank you.

Reviewed September 9, 2003  
Revised and Reviewed April 23, 2013  
Reviewed: August 14, 2018  
Revised and Reviewed: February 9, 2021