GUILDERLAND CENTRAL SCHOOL DISTRICT

Human Resources Office 8 School Road – PO Box 18 Guilderland Center, NY 12085-0018 (518) 456-6200

EMPLOYMENT APPLICATION

	Γ	Date:	· · · · · · · · · · · · · · · · · · ·
Name:	•		
Address:			
Phone or other means of contact:			
Social Security Number:		·	
Are you currently an active member of New York State Yes NYSERS Number	Employees Re	etirement System	n?
Are you a United States Citizen:			
YesNo		*.	
Documents verifying citizenship will be required of the Immigration Reform and Control Act of 19	when you are 986.	employed unde	r provisions
POSITION DATA			
Position/Type of work desired:			
Date Available:			
Location (building) desired:			
Have you previously applied to Guilderland Central?			
If yes, when?			
How were you referred to Guilderland Central?			
Guilderland Central School District does not discrimina origin, age, handicapping conditions, or sex in its educat person shall be denied employment solely because of any ability to engage in activities involved in the position or pade.	ional program v impairment v	s or employmer vhich is unrelat	nt. No ed to the
Guilderland is a tobacco free school district.			

EDUCATIONAL BACKGROUND

	Name & Location	Major/Minor	*Did you graduate?	Diploma/Degree
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High School				
		3		
College/				
Technical			·	
Schools				
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*If not graduated, w	ny did you leave school?		time to the second to the seco	
<u>SKILLS</u>				
Typing speed?	WPM	Word P	Processing Skill:	es□ No□
Office machines ope	rated? List:			
Other skills and ahili	ities? (Carpentry, mechar	ics, child care/as	sistance, etc.) List:	
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ACTIVITIES (Sch	ool. Community)			
List membership in	school and community	organizations, ii	ncluding offices hel	
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MILITARY SERV If you have ever ser	ICE rved in the military, com ACTIVE DU	plete this section	n: HARGE T	CLD RAINING OR

EMPLOYMENT HISTORY
List your most recent employment first:

		TITLE/J		DATI	ES -	DATE
EMPLOYER'S NAME & ADD	RESS	RESPONSIB	ILITIE!	S FROM	TO	LEFT
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Supervisor:			May we	e contact? Yes \square		No 🗆
Phone:			Salary:	To Start	Fina	ıl
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REFERENCES List any friend or relatives work	king for (Guilderland Cer	ıtral:			
NAME		RELATIONSHI		POSITION	√, if kı	nown
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List personal references, no former employers or relatives:

NAME/TITLE	ADDRESS	PHONE

Tell us about yourself

Is there anything else about you that we should know which would help judge your suitability for a position with us?

PLEASE READ CAREFULLY APPLICANT'S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I understand that if employed, falsified statements on this application may be considered sufficient cause for dismissal.

Signature of Applicant	Date			
	Note: Late of the care	The Property of the State of th		
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FOR OFFICE USE ONLY			FOLLOW UP RECORD	
Reviewed by	Date	Initial	Comments	