

September 2023

Dear Parent/Guardian:

Each year, pursuant to the federal *Elementary and Secondary Education Act*, a letter is sent to families about the law's potential impact on your child. This Act provides for colleges and the U.S. Military to be afforded access to students' names, addresses and telephone numbers. The Act also makes a provision for a parent, or a student who is at least 18 years old, to exercise their right to refuse the release of such information.

Upon request, Guilderland High School will release to military recruiters and institutions of higher learning the names, addresses and telephone numbers of all members of the junior and senior classes. If you wish to exercise your right to not have your student's name included in this release, you must complete the written portion of the form below each year. Your written request must be received in the principal's office at Guilderland High School no later than Friday, October 6, 2023.

If you have any questions, please do not hesitate to contact my office at 518-861-8591, x1000.

Sincerely,

Michael Piscitelli

Principal, Guilderland High School

NOTIFICATION TO PARENTS

Guilderland High School
8 School Road, P.O. Box 37
Guilderland Center, New York 12085

Pursuant to the federal Elementary and Secondary Education Act, the school district must disclose to the military recruiters and institutions of higher learning, upon request, the names, addresses and telephone numbers of our high school students. However, the district must also notify parents of their rights and the rights of their children to request in writing that the district **NOT** release such information if it is requested.

Parents, or students who are at least 18 years old, wishing to exercise their option to withhold their consent to the release of the above information to military recruiters and/or institutions of higher learning must sign and return the form attached below to the High School Principal by October 6, 2023.

NOTIFICATION TO SCHOOL DISTRICT

TO: Guilderland High School
Principal's Office
8 School Road, P.O. Box 37
Guilderland Center, NY 12085

RE: Reservation of Consent for the Release of Certain Student Information under the *No Child Left Behind Act*

Please **DO NOT** release the name, address or telephone number of:

(Print name of student on line above)

Grade: _____

_____ to military recruiters

_____ to institutes of higher learning

(Parent Signature)

(Date)

(Student Signature, if 18 years old)

(Date)