



Guilderland

CENTRAL SCHOOL DISTRICT

Dispensing of Medication to Students in the School Setting

Medication orders must be renewed each school year (July 1st – June 30th).

To allow the school nurse to give medication during school hours, field trips, or school activities, the following are required:

1. A signed **doctor's order** for all medications (prescription & over-the-counter), including reason and possible side effects.
2. Prescription meds in the original pharmacy container labeled with **Student's Name, Medication Name, Dose, Time, and Doctor's Name.**
3. Over-the-counter meds in **an unopened** package with the student's name on it.
4. Parent/guardian must sign a note or the form below giving permission to give the medication.
5. Medication must be **Delivered** to school by an **Adult (preferably a parent).**
6. Students are **NOT ALLOWED** to carry medication at school or on the bus, except for emergency medications (inhalers, EpiPens, or diabetes-related meds), which require a doctor's note, parental consent, and nurse approval.

Contact the Health Office for a self-carry medication form if needed.

Student Name and Grade:	
Date of Birth:	
Medication Name:	
Dosage, Route & Time:	
Possible Side Effects:	
Reason for Medication:	

Physician's Signature: _____ Date: _____

Physician's Stamp:
I give permission for the school nurse to speak with the doctor and give the medication to my child.



Parent/Guardian Signature: _____ Date: _____

School Nurse: _____ School: _____

School Address: _____

Phone: () _____ Fax: () _____ Email _____